

THE KENTUCKY BOARD OF OPHTHALMIC DISPENSERS
MEETING MINUTES
July 16, 2025

A special meeting of the Kentucky Board of Ophthalmic Dispensers conducted for The Department of Professional Licensing at 500 Mero St., Frankfort, Kentucky 40601 via Teams in PPC Conference Room 259SW.

MEMBERS PRESENT

Chad McCarty
Curt Duff
Justin Morris
Larry Tenkman

DPL STAFF

Lyndsay Sipple, Administrative Section Supervisor II
Sara B. Janes, Board Counsel
Jeff Bardroff, Administrative Specialist Senior

MEMBER ABSENT

None

GUESTS

None

CALL TO ORDER

The board administrator Jeff Bardroff updated the board regarding the resignation of vice chair Kimberly Smith former Board Chairs Cindy Castle's term had expired and introduced Chad McCarty as the new board member appointed by the governor to fill the vacancy left by Ms. Castle. Curt Duff called the meeting to order at 2:31 p.m.

BOARD ELECTIONS

The Board held Elections. Larry Tenkman made the motion to elect Curt Duff to be the Chair and Chad McCarty to be the Vice Chair/Secretary-Treasurer. Justin Morris seconded the motion, and the motion carried.

MEETING MINUTES

The March 19, 2025, meeting minutes were reviewed. Curt Duff made the motion to approve the meeting's minutes. The motion was seconded by Larry Tenkman, and the motion carried.

FINANCIAL REPORT

The board reviewed financials from March-June of 2025. Curt Duff asked if the board would have enough funding to function for 2025. Board Administrator Jeff Bardroff answered yes that there was enough funding for 2025 functions.

DPL REPORT

None

BOARD COUNSEL REPORT:

Board Counsel provided a brief summary of the proposed regulation updates, and changes to the applications/forms for our new board member Chad McCarty.

Board Counsel updated the board on the status of HB 6 litigation and reported the hold on filing regulations at LRC may be lifting. Board counsel will check the status to see if we can file in the next few weeks when the formatting for the new requirements for fiscal impact statement and RIA is completed.

Board Counsel provided a summary regarding the complaints management and the administrative hearing regulations that was discussed in the march meeting. Curt Duff made the motion to file new regulation as follows: 201 KAR 13:065(Complaints management) and 13:075 (Administrative Hearings). Larry Tenkman seconded the motion which carried.

OLD BUSINESS:

Regulation updates were discussed under board counsel report.
Forms and applications were discussed under board counsel report

NEW BUSINESS:

None.

LICENSURE STATUS REPORT:

Jeff Bardroff gave the board the current Licensure report.

APPLICATION REVIEW:

No applications for board review.

CE REVIEW

None.

APPROVAL FOR PER DIEM:

Justin Morris made a motion to approve per diem. Larry Tenkman seconded the motion, and the motion carried.

NEXT MEETING

The next scheduled board Meeting will take place on Wednesday, May 21, 2025, at the 500 Mero St, Frankfort, KY 40601, The Mayo-Underwood Building. 2:30 pm eastern Time.

ADJOURNMENT

Larry Tenkman made a motion to adjourn the meeting at 3:09 pm. Justin Morris seconded the motion, and the motion carried.

Respectfully,



Curt Duff
Board Chair